



ATHENA Award Nomination Instructions

The ATHENA Award actively supports and celebrates the ATHENA mission of supporting, developing and honoring women leaders, inspiring women to achieve their full potential and creating balance in leadership worldwide. The ATHENA Award honors individuals who strive toward the highest levels of personal and professional accomplishment, who excel in their chosen field, devote time and energy to their community in a meaningful way, and forge paths of leadership for other women to follow.

THE CRITERIA

ATHENA Recipients must meet each of the following three criteria:

- Demonstrate excellence, creativity and initiative in their business or profession
- Provide valuable service to improve the quality of life for others in their community
- Actively assist women in reaching their full leadership potential

COMPLETING THE FORM

- Nominations must be submitted using this three page nomination form.
- To download the form, please visit www.genevany.com.
- You must include a resume of the nominee. You may include up to two additional pages of supporting documents: such as a list of accomplishments, testimonials from women assisted in their leadership development, etc.).
- The information submitted should specifically support the criteria of achievement, leadership and service, and should include specific examples of what the nominee has done.

THE PROCESS

A Selection Committee consisting of a diverse group of leaders from our community will review all nominations and select the ATHENA Award Recipient.

The Recipient will be announced:

Date: Thursday, September 8, 2011

Event: ATHENA Geneva Awards Dinner

Location: Club 86

RETURN COMPLETED FORM NO LATER THAN FRIDAY, JUNE 10, 2011 TO:

Geneva Area Chamber of Commerce

ATTN: ATHENA

PO Box 587

Geneva NY 14456



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ATHENA Award Nomination Form

Date _____

NOMINEE

Name _____

Home Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Company Name _____

Title/Position _____

Business Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

NOMINATOR

Name _____

Company Name _____

Business Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

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I. PROFESSIONAL LEADERSHIP

Provide **specific** examples of how the nominee has demonstrated excellence, creativity and initiative in her business or profession.

II. COMMUNITY SERVICE:

List local, state, national and international level participation. Include length of service and offices held in civic and service organizations such as charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.

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III. PERSONAL LEADERSHIP:

Provide **specific** examples of how the nominee has assisted women in reaching their full leadership potential, and/or demonstrated support for their professional advancement.

ADDITIONAL INFORMATION PERTAINING TO CRITERIA:

Include any additional information you feel is important for consideration of your nominee. List awards, honors received, publications or articles supporting service to her profession, industry or community.